

4-8-1916

Board of Trustees Meeting Minutes 1916-04-08

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/bot>

Repository Citation

Bowling Green State University, "Board of Trustees Meeting Minutes 1916-04-08" (1916). *Board of Trustees Meeting Minutes*. 77.

<https://scholarworks.bgsu.edu/bot/77>

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.

Proceedings, Trustees Bowling Green Normal College

191

knowledge of the Board that any extra work had been done by Fitzpatrick & Hoepfner on said contract, and without any authority from the Board authorizing any extra work to be done on the contract and without any notification from the Architects that any extra work was contemplated or done on said contract, should first be submitted to the Architects for their examination and recommendation. Voting Aye: Ganz, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

Mr. Merriam, of the firm of Howard & Merriam, was present and exhibited detailed pencil drawings of the Training School Building. The plans were examined and discussed by the Board, particular inquiry being made as to the cost of a building such as projected by the plans as submitted. It was the sense of the Board after careful examination and inquiry that the building as shown on the plans of Howard & Merriam could not be completed within the appropriation and that it would be necessary to make eliminations before approval of the plans.

Moved by McDonel and seconded by Collins that Mr. Merriam confer further with President H.B. Williams with a view to furnishing plans which would bring the cost of the Training School within the appropriation of \$100,000.00, including architects fees, and that the revised plans be prepared and submitted at the earliest possible date. Voting Aye: Ganz, Collins, McDonel, Shatzel. Nays, none.

Motion declared carried.

Moved by McDonel and seconded by Collins that the meeting adjourn to re-convene on the call of the President and Secretary. Voting Aye: Ganz, Collins, McDonel. Nays, none.

Motion declared carried.

Meeting adjourned.

Attest:

J. Shatzel
Secretary.

E. H. Ganz
President.

Bowling Green, Ohio, April 8, 1966.

Minutes of meeting of the Board of Trustees of the Bowling Green State Normal College, held at the Administration Building, Bowling Green, Ohio, on Saturday, April 8, 1966, convening at 2 o'clock, P.M.

Members present: President E.H. Ganz, Treasurer J.D. McDonel, Secretary J.E. Shatzel and J.P. Sharkey.

President H.B. Williams also present.

J.P. Sharkey presented his commission as a member of this Board.

Minutes of previous meeting read and approved.

The Secretary reported that he had followed the directions of the Board wherein it was requested that he mail to Howard & Merriam, Architects, the correspondence by him received from Fitzpatrick & Hoepfner, of Columbus, Ohio, with reference to the balance claimed to be due on contract and for extras.

President Williams reported the collection of \$290 extension fees and that same had been paid to Treasurer McDonel.

President Williams reported having had a conference with the State Auditor and others at

Columbus with respect to the transfer of funds and that an order had been issued granting the transfer from F-4 to C-3 the sum of \$1500 and that through the good offices of the proper officers of the State, had arranged to pay all extras on the buildings.

President Williams also read a letter from the State Emergency Board announcing that \$929.42 had been granted the Bowling Green State Normal College for the purpose of installing two motors for the fire pumps.

President Williams reported a bid from The McKeever Electric Co. of Columbus, Ohio, by which said company agreed to furnish and put in place the two motors for the fire pumps, above referred to for the sum of \$929.42, said bid being in writing and in words and figures as follows, to-wit:

The McKeever Electric Company
Columbus, Ohio

April 4, 1916.

Mr. H. B. Williams, Pres.,
State Normal School,
Bowling Green, Ohio.

Dear Sir:

We are pleased to quote you prices on the items of work which are indicated below for the completion of the electric work in the State Normal School Buildings at Bowling Green, Ohio.

We are pleased to quote you a price of TWO HUNDRED EIGHTY DOLLARS (\$280.00) for the wiring to two 75 HP Motors on the fire pumps in the Power House. This will consist of the proper size feeds installed in iron conduits beginning at the main switch board and terminating at the motors and will include a 3-pole knife at the motor.

We are pleased to quote you a price of FIFTY-FIVE DOLLARS (\$55.00) for installing feeders in iron conduits to the 15HP motor on the domestic pump. These feeders will begin at the main switch board and will end at the motor. This figure includes the controlling knife switch at the motor.

We are pleased to quote you a price of SIXTY-SIX DOLLARS (\$66.00) for installing feeders to the 3 HP ash lift motor and the 3 HP motor for the water softener plant. These circuits will begin at the main switch board ending at the motor and will include a motor starting switch at the motor location.

1 - 75 HP motor for centrifugal fire pump. This motor will be 3-phase, 60 cycle, 220 volts, 1800 RPM, complete with star delta starter. Price FOUR HUNDRED FIFTY-NINE AND 67/100 DOLLARS (\$459.67). This price is for the motor which will be located at the extreme end of the pump room.

1 - 75 HP motor for centrifugal fire pump. This motor will be exactly the same as the above 75 HP motor and is to be located on the fire pump near the center of the pump room. Price FOUR HUNDRED SIXTY-NINE AND 75/100 DOLLARS (\$469.75).

Yours very truly,

THE MCKEEVER ELECTRIC CO.
per R. C. Grant

Moved by Shatzel and seconded by McDonel that President Williams be authorized and directed to purchase two motors for the fire pumps from The McKeever Electric Co. for the sum of \$929.42 and also pay for the switch board heretofore purchased, inasmuch as, the Board is informed that funds are available for these purchases. Voting Aye: Ganz, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

President Williams reported that the outlook for the Spring and Summer terms is very gratifying, that there are many more applications for dormitory accommodations than can be taken care of and inquiries are also coming in for the Fall term.

Proceedings, Trustees Bowling Green Normal College

Bowling Green, Ohio, April 8, 1916.

President Williams submitted a copy of the preliminary announcement for the Summer terms of 1916.

Moved by McDonel and seconded by Sharkey that same be approved and entered on the minutes of the Board. Voting Aye: Ganz, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

The Bowling Green State Normal College Bulletin

PRELIMINARY ANNOUNCEMENT November 1915.

Summer Terms, 1916

First Session, May 8 to June 16
Second Session, June 19 to July 28

Special Advantages

Favorable Climate
Free Tuition
No Overcrowded Classes
Regular Faculty

Bowling Green State Normal College Summer Term Announcements

The Normal College maintains a summer school consisting of two six weeks' terms. The regular faculty, supplemented by instructors from other institutions of recognized standing, will be in charge of the summer school classes.

The First Session of six weeks for the accommodation of teachers whose schools close early in the Spring will open on May 8 and close on June 16.

The Second Session, or regular summer term of six weeks, will open on June 19 and close July 28. By taking the work of the two summer sessions it will be possible for teachers to secure twelve weeks of instruction during the summer.

LOCATION

Bowling Green, the seat of the Normal College, is a city of six thousand inhabitants, situated near the center of the Northwestern Ohio Normal School district, in a beautiful and healthful location, easily accessible from all parts of the district. It is a substantial business city in the center of a prosperous agricultural community and combines all the characteristics of a model school town.

BUILDINGS AND GROUNDS

The Normal School grounds are located in the eastern part of the city at the end of Court Street. The campus of eighty-two and a half acres affords ample space for agricultural experiments, school gardens, and nature study excursions. Three new buildings will be available for the Summer Terms, among the best of their kind in the entire country. They are the Administration Building, the Science Building, and the North Dormitory.

The Administration Building, in addition to a large auditorium, gymnasium, and offices, contains over twenty-five class rooms.

The Science Building contains lecture rooms, laboratories, shops, and equipment for agriculture, industrial arts, and the physical and biological sciences.

The North Dormitory affords rooming accommodations for over a hundred women students. It is provided with a large dining room with facilities for furnishing meals on the self-serving plan during the summer term for at least eight hundred students.

EXPENSES

Tuition

Tuition is free, but students are required to pay the cost of materials used in laboratory courses.

Board and Room

Rooms for women on the new fire-proof dormitory, two in a room with separate beds, \$1.25; single rooms, \$1.50. Students living in the dormitory will be expected to furnish sheets, pillow cases, and towels. During the Second Session an excellent cafeteria will be conducted at the dormitory where meals may be obtained at moderate prices. Nicely furnished rooms in private homes may be rented from \$1.25 to \$1.50 per week including everything needed by the roomer. Good board may be secured for \$3.50 per week.

FOR WHOM COURSES ARE PLANNED

Three classes of students will be considered in the organization of the courses for the Summer Terms:

- I. Superintendents, High School Principals, Supervisors, and College Graduates.
- II. Graduates of First Grade High Schools, or persons possessing equivalent scholarship, and students 21 years of age or over.
- III. Students under 21 years of age with less than four years' high school training.

COURSES OFFERED

In the following lists of courses A signifies the first half of a regular course and B the last half. Do not simply underline headings, such as Agriculture, Education, Economics, etc. Underline the separate courses desired.

First Session May 8 to June 16

AGRICULTURE

Elementary School Agriculture. a.

DRAWING

Blackboard drawing.

EDUCATION

School Management and School Law, a; Elementary Psychology, a and b; Principles of teaching, a and b.

ENGLISH

Composition, a; Grammar, Reading for Grades I-II; Current Methods in Reading; Stories and Story Telling.

GEOGRAPHY

Geography, a; The Teaching of Geography.

HISTORY

United States History, b; The Teaching of History.

INDUSTRIAL ARTS

Manual Training for Rural Schools.

MATHEMATICS

Arithmetic, a and b; The Teaching of Arithmetic in the Primary Grades; The Teaching of Arithmetic in the Grammar Grades.

OBSERVATION

Observation and Practice Teaching.

PENMANSHIP

The Teaching of Penmanship.

PHYSICAL EDUCATION

Sanitation and Health, a and b; Play and Playgrounds.

SCIENCE

Biology, a; Nature Study.

Classes will be formed, so far as the facilities of the institution will permit, in other subjects for which there is a sufficient demand.

Second Session, June 19 to July 28

AGRICULTURE

Elementary Agriculture, a and b; Soils, Orchard and Garden, a; Secondary School Agriculture, b; The Teaching of Elementary Agriculture.

DRAWING

Blackboard Drawing.

EDUCATION

School Administration, School Management and School Law, a and b; County, District and Village Supervision; Elementary Course of Study; Elementary Psychology, a and b; Principles of Teaching, a and b; Educational Sociology; Rural Sociology; Educational Psychology; History of Education; Principles of Teaching for Secondary Teachers; Observation and Practice Teaching.

ENGLISH

English Literature; American Literature; Grammar; Elementary Composition; Language for Grades I-II; Language for Grades III-IV; Reading for Grades I-II; Reading for Grades III-IV; Current Methods in Reading; Stories and Story Telling; Tennyson and Browning; The Teaching of Secondary English.

GEOGRAPHY

The Principles of Geography, a and b; Geography of North America; Geography of Eurasia; The Teaching of Geography; Local and State Geography.

HISTORY

European History; United States History, a and b; The Teaching of History.

HOME ECONOMICS

Elementary Cooking; Elementary Sewing; Home Economics for Rural Schools.

INDUSTRIAL ARTS

Elementary Handwork, a and b; Freehand Drawing; Shop Drawing; Woodworking; Composition and Designs; Art Appreciation and History, a and b; Industrial Arts Education.

MATHEMATICS

Arithmetic, a and b; History of Arithmetic; Algebra beyond Quadratics; Plane Geometry; Solid Geometry; Analytic Geometry; Trigonometry; College Algebra; Teaching of Arithmetic in the Primary Grades; Teaching of Arithmetic in the

Proceedings, Trustees Bowling Green Normal College

April 8,

1916.

Grammar Grades; The Teaching of Secondary Arithmetic.

MUSIC

Elementary Music, a and b; Music Appreciation, a and b; Choral Literature; The Teaching of Public School Music.

PENMANSHIP

The Teaching of Penmanship.

PHYSICAL EDUCATION

Sanitation and Health, a and b; Play and Playgrounds; Practical Courses for Men - Baseball, Tennis; Practical Courses for Women - Elementary Gymnastics, Folk Dancing, Tennis.

SCIENCE

Elementary Physics; Chemistry, b; Biology; Nature Study.

President Williams announced the meeting of the Northwestern Ohio Superintendents and Principals Round Table to be held at the Bowling Green State Normal College on April 14 - 15, 1916 and extended an invitation to the members of this Board to be present at some or all of the sessions.

The claim of Howard & Merriam for 2% of Estimate No.8 issued to the Bryce Heating & Ventilating Co., amounting to \$11.53, was presented for allowance.

Moved by McDonel and seconded by Sharkey that the claim of Howard & Merriam for \$11.53 be allowed and paid from the fund for "Completing Normal School Building". Voting Aye: Ganz, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

President Williams presented the following claims, to-wit:

1914 Appropriations

The McKeever Electric Co.,	Columbus, Ohio.	
Uses and Purposes	Installing service feeds in Administration building, and Dormitory, lighting and power cables in Power house and wiring to motor generator set in Power house	\$1128.00
Bryce Heating & Ventilating Co.,	Toledo, Ohio	
Current Expenses	Extension of heating and ventilating system to basement room in northeast corner of Administration building	89.80
Steinle Construction Co.,	Fremont, Ohio.	
Current Expenses	Maze glass, 62 mirrors, replacing wood floor, cement corridor base, 39 lock sets master-keyed	688.19
Hal Phillips, Prairie Depot,	Ohio	
Current Expenses	450 feet tile laid in rock	284.26
A.Froney & Co.	Bowling Green, Ohio	
App. for Agr. etc.	Dry Goods	113.94
A.C.McClurg & Co.,	Chicago, Ill.	
Equipment	Library Books	3.37
A.Froney & Co.	Bowling Green, Ohio	
Equipment	Rugs	521.38

Short Budget Appropriations

A.Froney & Co.,	Bowling Green, Ohio	
E-8	Fitting Forms, etc. for Domestic Science	33.56
The Steinle Construction Co.,	Fremont, Ohio.	
E-8	130 lock sets master-keyed	78.00

1915-16 Appropriations

The Royce & Coon Grain Co.,	Bowling Green, Ohio	
C-2	Cracked corn, etc.	11.45
E.Jones,	Bowling Green, Ohio	
C-3	Coal	320.85
P.M.Davidson,	Bowling Green, Ohio	
C-3	Coal	41.80
Remington Typewriter Co.,	Toledo, Ohio	
C-4	Carbon paper and typewriter ribbons	6.15
P.M.Davidson,	Bowling Green, Ohio	
C-7	Ice	.24
F.A.Keil Lumber Co.,	Bowling Green, Ohio	
C-8	Lumber and cement	2.42
Maas Bros.	Bowling Green, Ohio	
C-8	Groceries for Domestic Science Department	12.78
Lehman Bros.	Bowling Green, Ohio	
C-8	Meat for Domestic Science Department	7.32
P.M.Davidson,	Bowling Green, Ohio	
C-8	Milk and cream for Domestic Science Dept.	.67
George South,	Bowling Green, Ohio	
C-8	Groceries for Domestic Science Dept.	18.57

A.Fronney & Co., Bowling Green, Ohio		
C-8	Dry Goods	12.43
Library Bureau, Chicago, Ill.		
C-8	Adhesive paper	.68
Ohio Agricultural Experiment Station, Wooster, Ohio		
C-9	5 bushels oats	5.00
English Bros, Bowling Green, Ohio		
C-9	Seeds	7.10
Rust's Department Store, Bowling Green, Ohio		
E-8	Square pans and Auto caps for Industrial Arts Department	8.40
Coen Bros. Bowling Green, Ohio		
E-8	1 Stack Shaw-Walker	30.80
A.C.McClurg & Co., Chicago, Ill.		
E-8	Library Books	1.95
The Toledo Chandelier Mfg. Co., Toledo, Ohio		
E-9 - Furn. and Equipment for Science Building		
	Lighting fixtures for Science Building	998.22
The Lasalle & Koch Co., Toledo, Ohio		
E-9-Furn. and equipment for Science Building	Cork Linoleum	14.62
The City Water Co., Bowling Green, Ohio		
F-3	Water for Administration Building from Dec. 15 to March 15	105.76
Northwestern Ohio Natural Gas Co., Bowling Green, Ohio		
F-4	Gas for Power house and Administration Building for one month	22.05
The L.E. B.G. & N. Ry.Co., Bowling Green, Ohio		
F-4	Light for one month, March	7.56
Robert A. Cummins, Bowling Green, Ohio		
F-6-Extension Teacher Expense Account		11.00
Robert A. Cummins,		
F-6-Extension Teacher	Expense account	12.70
J.P.Sharkey, Van Wert, Ohio		
F-6- Board of Trustees	Expense account	5.60
J.E.Shatzel, Bowling Green, Ohio		
F-6-Board of Trustees	Expense account	10.70
The Wood County Telephone Co., Bowling Green, Ohio		
F-7	Telephone service for April	3.00
Receivers, Central Union Telephone Co., Bowling Green, Ohio		
F-7	Telephone service for April	3.50
T. & O.C. Ry. Co., Bowling Green, Ohio		
F-8	Freight on furniture from Mansfield	17.70
J.J.Metz, Bowling Green, Ohio		
F-8	Draying furniture in cars from Mansfield, Ohio and Grand Rapids, Mich.	22.18
Home Steam Laundry, Bowling Green, Ohio		
F-9	Laundry for Domestic Science Dept.	1.94
H.B.Williams, President		
F-8	Express bills	11.34
H.B.Williams, President		
F-6-Executive Officers	Expense account	54.58
H.B.Williams, President		
C-4	Postage	9.93
Pay Roll		
Personal Service. A-1	President	316.66
" " "	2 Extension teachers	444.44
" " "	Other Instructors and employees	3660.20
" " "	Superintendent buildings & grounds	75.00
" " "	Clerk Stenographer	62.50
" " "	Janitor	50.00
" " "	Other instructors and employees	125.00
" " A-2	Farm Laborer	50.00

Moved by Sharkey and seconded by McDonel that the above claims including the pay roll be allowed and paid from the funds respectfully provided therefor, President Williams to make the fund designation. Voting Aye: Ganz, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

Treasurer J.D.McDonel reported the receipt of \$290.00 from President Williams, the same being extension fees above referred to by President Williams as having been paid into the treasury of the Board.

Mr.Merriam, of the firm of Howard & Merriam, Architects, presented plans and specifications for the proposed Training School building and they were examined by the Board and President Williams. President Williams stated that he had not had time to examine either the plans or specifications in detail but that he would recommend a preliminary approval of same with the proviso that both plans and specifications shall be made by the Architect in detail and made complete and satisfactory.

Moved by McDonel and seconded by Shatzel that the preliminary plans and specifications presented by Mr. Merriam be approved on the recommendation of President Williams and that Mr.

Proceedings, Trustees Bowling Green Normal College

April 8,

1916.

Merriam be urged to complete same to the satisfaction of this Board as soon as possible. Voting Aye: Ganz, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

Moved by Shatzel and seconded by McDonel that the Board adjourn to meet at Fremont, Ohio, on Saturday, April 29, 1916, at 2 o'clock, P.M. All members voting aye.

Motion declared carried.

Meeting adjourned.

Attest:

J. Shatzel
Secretary.

E. H. Ganz President.

Fremont, Ohio, April 29, 1916.

Minutes of meeting of the Board of Trustees of the Bowling Green State Normal College held in the Colonial Savings & Trust Bank, Fremont, Ohio, on Saturday, April 29, 1916, convening at 3 o'clock, P.M.

Present: President E.H.Ganz, Vice President J.E.Collins, Treasurer J.D.McDonel, Secretary J.E.Shatzel and J.P.Sharkey.

President H.B.Williams also present.

Reading of the minutes of previous meeting dispensed with for lack of time.

President Williams presented and read a letter from the Auditor of State as follows, to-wit:

Department of Auditor of State
Columbus

April 22, 1916.

Board of Trustees,
Bowling Green State Normal College,
Bowling Green, Ohio.
Gentlemen:

At a meeting held on April 19, 1916, of what is known as the Building Commission, consisting of the Governor, Secretary of State and Auditor of State, the following resolution was unanimously adopted:-

"Resolved, That the sense of this Commission is, that all departments and institutions having appropriations for permanent improvements, before having plans prepared, expending or obligating any part of such appropriation or appropriations, shall first consult the Building Commission in relation to the interpretation of their appropriation or appropriations for such purpose".

"Resolved, That the Auditor of State be and is hereby directed to forward a copy of the foregoing resolution to each department, bureau, commission and various boards having appropriations for permanent improvements, of the action of this commission."

Very truly yours,

A.V.Donahey

Auditor of State

President Williams also presented and read a communication from W.L.Tobey which was as follows, to-wit:

The Republican Publishing Co.
Hamilton, Ohio

April 25, 1916

President Williams,
Bowling Green State Normal School,
Bowling Green,
Ohio.

Dear Pres. Williams: